

Behavioural Code of Conduct for Prestbury Hall

1. Introduction

This Code of Conduct outlines the standards of behaviour expected of all individuals using or involved with Prestbury Hall, managed by Prestbury Hall Users Group (Charity Number 1108431). We aim to create a welcoming, inclusive, and safe environment for everyone.

2. Respect for Others

- **Treat everyone with courtesy and respect:** This includes all users, hirers, volunteers, staff, and members of the Trustees.
- **Value diversity:** Be considerate of different backgrounds, cultures, abilities, and beliefs.
- **Use appropriate language:** Refrain from using offensive, discriminatory, or abusive language.
- **Listen to others:** Be attentive and respectful when others are speaking.
- **Resolve disagreements constructively:** Address any conflicts calmly and respectfully.

3. Responsible Use of the Hall

- **Care for the facilities:** Treat the hall and its equipment with care and respect. Report any damage or issues to the Trustees.
- **Comply with the terms of hire:** Adhere to the agreed booking times, rules, and regulations.
- **Maintain a safe environment:** Follow all safety guidelines and procedures. Report any hazards or concerns.
- **Keep noise levels reasonable:** Be considerate of neighbours and other users.
- **Clean up after your use:** Leave the hall in a clean and tidy condition.

4. Unacceptable Behaviour

The following behaviours are unacceptable and may result in action being taken:

- **Discrimination:** Any form of discrimination on the grounds of age, gender, race, religion, sexual orientation, disability, or any other protected characteristic.
- **Harassment:** Any form of verbal, physical, or sexual harassment.
- **Bullying:** Intimidating, threatening, or abusive behaviour.
- **Violence:** Any act of physical violence or aggression.
- **Theft or damage:** Stealing or intentionally damaging property belonging to the hall.
- **Intoxication or drug use:** Being under the influence of alcohol or drugs to the extent that it affects behaviour or safety.
- **Breach of the terms of hire:** Failing to comply with the agreed booking conditions.

5. Reporting Concerns

- Any concerns about unacceptable behaviour should be reported to a member of the Trustees.
- All reports will be taken seriously and investigated confidentially.

6. Consequences of Unacceptable Behaviour

- Depending on the severity of the behaviour, consequences may include:
 - Verbal warning
 - Written warning
 - Suspension from using the hall
 - Termination of hire agreement
 - Involving the police in cases of criminal activity

7. Review

This Code of Conduct will be reviewed annually or more frequently if required.

This Code of Conduct applies to everyone using or involved with Prestbury Hall. By using the hall, you agree to abide by these standards of behaviour.